



# K A N S A S

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## BOARD OF EMERGENCY MEDICAL SERVICES

The following document is the culmination of Board process of reviewing regulations as approved during the June 2008 regular Board meeting.

The regulations were approved by the Kansas Board of Emergency Medical Services (K.S.A. 65-6102, 65-6111) on August 1, 2008. After that approval, Board staff was directed to send this document to the following individuals:

- Regional Councils
- Medical Directors
- General Public

The Regional Councils will be utilized as the "collectors" of comments to be presented to the Board (by Board Staff) during an upcoming October 2008 Meeting. In your comments, please include the following information:

- KAR in which you are referencing
- The reason/concern of your comments
  - Legal
  - Operational
  - Medical
  - Financial
  - Other
- The change you propose

The deadline for comments is **SEPTEMBER 5, 2008**. The deadline is in place to allow Board staff to collect all appropriate comments and present those to the Board for review and FINAL approval before the official state process (which includes 60 day notice of public comment) begins. Please see <http://www.da.ks.gov/lgl/ppmlegal.pdf> for the "Policy and Procedure Manual for the filing of Kansas Administrative Regulations".

The document as presented is PROPOSED FOR REVIEW. Meaning, the document is PROPOSED FOR REVIEW until the October Board meeting in which the Board will give final approval. Once and if final approval is given by the Board, the timeline outlined within the "Policy and Procedure Manual for the filing of Kansas Administrative Regulations" will begin (i.e. the official State of Kansas filing of KAR process).

**Changes will be collected by Board staff through the your EMS Regional Council.**

Handwritten signature of Robert Waller in black ink.

Robert Waller  
Executive Director

**109-5-1. Continuing education.** (a) Each applicant for certification renewal as a first responder shall have earned at least 16 hours of documented and approved continuing education during the initial certification period and during each biennial period thereafter.

(b) Each applicant for certification renewal as an EMT shall have earned at least 28 hours of documented and approved continuing education during the initial certification period and during each biennial period thereafter.

(c) Each applicant for certification renewal as an EMT-I shall have earned at least 36 clock-hours of documented and approved continuing education during the initial certification period and during each biennial period thereafter.

(d) Each applicant for certification renewal as an EMT-D shall have earned at least 36 clock-hours of documented and approved continuing education during the initial certification period and during each biennial period thereafter.

(e) Each applicant for certification renewal as an EMT-I/EMT-D shall have earned at least 44 clock-hours of documented and approved continuing education during the initial certification period and during each biennial period thereafter.

(f) Each applicant for certification renewal as an MICT shall have earned at least 60 clock-hours of documented and approved continuing education during the initial certification period and during each biennial period thereafter.

(g) Each applicant for certification renewal as an I-C shall establish provide documentation of both of the following:

(1) ~~That~~ The applicant is certified as an attendant ~~at or above the level at which the applicant is endorsed as an I-C~~ or is a physician or professional nurse as defined by K.S.A. 65-6112 and amendments thereto;\_

(2) ~~that the applicant has completed one of the following activities:~~

(A) ~~Taught 45 contact hours for the calendar year that has elapsed since certification or the last renewal.~~

(B) ~~obtained a minimum of three college semester hours of credit per year from an accredited college or university in a teaching degree program or in a health care specialty;~~

(C) ~~attended a minimum of eight contact hours of education in adult teaching theory or methodology as approved by the board; or~~

(D) ~~attended an I-C workshop approved by the board;~~

(3) ~~that the applicant has current approval by the American heart association, the American red cross, or the national safety council as a CPR instructor at the professional rescuer level;~~

(4) ~~that the applicant has taught a minimum of 60 hours of EMS training within the past three years; and~~

(5) ~~that~~ The applicant attended\_ during ~~each year of~~ the biennial period immediately preceding the date of application for renewal, an I-C meeting educator conference approved by the board.

(h) Each applicant for certification renewal as ~~an I-C who is also endorsed~~

~~to be the primary instructor of MICT initial courses of instruction~~ a training officer shall verify, in addition to the items listed in subsection (g), that the applicant is currently approved by the American heart association as an instructor of advanced cardiac life support courses. provide documentation of both of the following:

(1) The applicant is certified as an attendant or is a physician or professional nurse as defined by K.S.A. 65-6112 and amendments thereto.

(2) The applicant attended, during the biennial period immediately preceding the date of application for renewal, an educator conference approved by the board.

~~(i) Specific continuing education may be required by action of the board.~~

~~(j) One clock-hour of continuing education credit shall mean a minimum of at least 50 minutes of classroom instruction between instructor and participant.~~

~~(k)(j)~~ One academic credit hour shall be equivalent to 15 clock-hours for the purpose of continuing education credit. Credit for auditing an academic course shall be for actual clock-hours attended during which instruction was given and shall not exceed the academic credit allowed.

~~(k)~~ Acceptable forms of prior approved continuing education programs shall include the following:

(1) Academic medical courses, whether taken for credit or audited;

(2) seminars, workshops, or minicourses oriented to the enhancement of EMS practice, values, skills, and knowledge;

(3) programs presented by ~~approved providers~~ a provider of continuing education as defined in K.A.R. 109-1-1;

(4) ~~programs presented by approved single-program providers~~ medical or nursing continuing education programs approved by the appropriate licensing agency of this or another jurisdiction;

(5) programs approved by the CECBEMS;

(6) clinical training that meets the requirements of subsection ~~(m)(l)~~; or

(7) ~~correspondence lessons~~ distance learning courses that meet the criteria established in paragraph ~~(n)(m)(2)~~ and K.A.R. 109-10-7; and

(8) for instructor-coordinators or training officers, an educator conference approved by the board.

~~(m)(l)~~ All clinical training submitted for approval shall be in the form of prescheduled clinical training sessions. The training coordinator shall provide, to the student and the clinical training faculty, the clinical training objectives to be met during the training session. The clinical training faculty shall complete a clinical training evaluation form for each student.

~~(n)(m)(1)~~ Each Any student may be awarded one hour of continuing education credit for each ~~correspondence lesson completed.~~ hour of distance learning as verified by the certificate of completion, which shall not exceed the amount of credit awarded by CECBEMS or the provider of distance learning. The number of hours received for continuing education credit during one calendar day shall not exceed 28.

(2) Each ~~correspondence training lesson~~ distance learning course shall include an examination over the material presented. The ~~providers~~ provider of the ~~correspondence training lesson~~ distance learning course shall provide ~~to~~ each student with the results of the examination and a certificate of completion.

(3) Each individual student using one or more ~~correspondence training lessons~~ distance learning courses for the purpose of certification renewal shall keep a copy of the certificate of completion for ~~a minimum of~~ at least three years.

~~(4) Credit toward certification renewal requirements shall not be given for duplicate correspondence training lessons.~~

(n) Any attendant may apply for retroactive approval of continuing education programs that did not receive prior approval by the board. The request shall include an application approved by the administrator and the other documentation specified in K.A.R. 109-5-5. The request shall be received in the board office within 90 days following the end of the program.

~~(o) Each attendant and I-C shall be responsible for maintaining personal records of attendance for a minimum of three years. The attendant or I-C may be requested by the board to submit these records as part of the verification process for certification renewal. Credit toward certification renewal requirements shall not be awarded for multiple educational programs with identical content taken within the same renewal period. (Authorized by K.S.A. 2001 Supp. 65-6110, 65-6111, as amended by L. 2008, ch. 47, sec. 1; implementing K.S.A. 2001 Supp. 65-6129 and, as amended by L. 2008,~~

ch. 78, sec. 2, K.S.A. 65-6129b, and 65-6129c; effective, T-88-122, May 18, 1987;  
amended T-88-24, July 15, 1987; amended May 1, 1988; amended July 17, 1989;  
amended Feb. 3, 1992; amended Aug. 16, 1993; amended Dec. 19, 1994; amended  
Nov. 1, 1996; amended Nov. 12, 1999; amended, T-109-8-8-00, Aug. 8, 2000; amended  
Nov. 13, 2000; amended Aug. 30, 2002; amended P-\_\_\_\_\_.)

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**109-5-5. Retroactive approval of continuing education course.** (a) Any attendant may submit a request to the board for retroactive approval of a continuing education course that was completed within the attendant's current two-year certification period.

(b) Each request shall be submitted on a form provided by the board.

(c) In order for retroactive approval of a continuing education course to be granted, the attendant shall provide the following, in addition to the request form:

(1) A certificate of attendance that includes the title of the course, the date and location of the course, and the amount of continuing education credit awarded by the presenter or presenting organization;

(2) documentation of the course objectives; and

(3) one of the following:

(A) The signature of the local emergency medical services medical advisor on the form provided by the board; or

(B) verification that the objectives of the course correspond to the objectives of the national standard curriculum of the federal department of transportation.

(d) The applicant shall be notified in writing by the board of any errors or omissions in the request for approval. Failure to correct any deficiency within 15 days shall constitute withdrawal of the request. (Authorized by K.S.A. 65-6111; implementing K.S.A. 65-6129, as amended by 2008 SB 512, sec. 2; effective P-\_\_\_\_\_.)

**109-15-1. Reinstating attendant certificate after expiration.** (a) The certificate of a person who applies for attendant certification within 31 calendar days after the person's certificate has expired may be reinstated by the board if the person meets the following requirements:

- (1) Applies to the board on board-approved forms;
- (2) pays the applicable fee specified in K.A.R. 109-7-1; and
- (3) has met the continuing education requirements for the certification level held during the previous certification period.

(b) The certificate of a person who applies for reinstatement of attendant certification more than 31 days but less than two years after the person's certificate has expired may be reinstated by the board if the applicant meets the following requirements:

- (1) Applies to the board on board-approved forms;
- (2) pays the applicable fee specified in K.A.R. 109-7-1; and
- (3) has completed the required amount of documented and board-approved continuing education for the appropriate level of certification as follows:

- (A) For each first responder, at least 32 clock-hours;
- (B) for each EMT, at least 56 clock-hours;
- (C) for each EMT-I, at least 72 clock-hours;
- (D) for each EMT-D, at least 72 clock-hours;
- (E) for each EMT-I who is also certified as an EMT-D, at least 88 clock-hours;

and

- (F) for each MICT, at least 120 clock-hours.

(c) Only board-approved and documented continuing education obtained during the biennial period immediately preceding the expiration of certification and continuing education obtained during the biennial period immediately after expiration of certification shall be accepted for the requirement of paragraph (b)(3).

(d) The certificate of a person who applies for reinstatement of attendant certification more than two years after the person's certificate expires may be reinstated by the board if the applicant meets the following requirements:

- (1) Applies to the board on board-approved forms;
- (2) pays the applicable fee specified in K.A.R. 109-7-1;
- (3) meets the requirement specified in paragraph (b)(3) that is applicable to the attendant level sought;
- (4) provides documentation of successful completion of a department of transportation refresher training course that includes both cognitive and psychomotor examinations approved by the administrator or administrator's designee at the level for which the individual is requesting reinstatement; and
- (5) provides documentation of successful completion of a cardiopulmonary resuscitation course for healthcare providers. (Authorized by K.S.A. 65-6111, as amended by L. 2008, ch. 47, sec. 1; implementing K.S.A. 65-6129, as amended by L. 2008, ch. 78, sec. 2; effective P-\_\_\_\_\_ .)

**109-15-2. Recognition of non-Kansas credentials.** (a) Any applicant who is currently certified as an attendant in another jurisdiction may apply for Kansas attendant certification by meeting the following requirements:

(1) Submitting a completed application for certification to the board;

(2) providing documentation that enables the board to determine whether the applicant's coursework is substantially equivalent to that required by Kansas for the certification level requested;

(3) providing verification that the applicant has successfully completed an examination approved by the board;

(4) providing documentation from the certifying authority that the applicant is in good standing; and

(5) paying the applicable fee specified in K.A.R. 109-7-1.

(b) Any applicant who is not currently certified as an attendant in another jurisdiction but has completed attendant coursework in another jurisdiction may apply for Kansas attendant certification by meeting the following requirements:

(1) Submitting a completed application for certification to the board;

(2) providing documentation that enables the board to determine whether the applicant's coursework is substantially equivalent to that required in Kansas for the certification level requested;

(3) successfully completing the examination for certification prescribed in K.A.R. 109-8-1 for the level of attendant certification requested; and

(4) paying the applicable fee specified in K.A.R. 109-7-1. (Authorized by K.S.A. 65-6111, as amended by L. 2008, ch. 47, sec. 1; implementing K.S.A. 65-6129, as amended by L. 2008, ch. 78, sec. 2; effective P-\_\_\_\_\_.)

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